

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DEPUTY DIRECTOR, HOUSING DEPT.
DIRECTORATE OF BRICK PRODUCTION
Palta Mechanised Brick Factory, Barrackpore
Kolkata-700120, Ph-25920398

Memo No. 180/RJ

Date: 9.3.2015

Notice Inviting Quotation No.04 of DDCD of 2014-15

Sealed Quotation in specified printed proforma are hereby invited from the highly reputed, resourceful and bonafide agency having experience in similar nature of works as per particulars given below .Sealed quotation will be received by the Deputy Director, Central Division in tender box kept in his office chamber on the date and time specified hereunder and will be opened by him or in his absence by such other officer as may be empowered by him in person on the same day half an hour after the time of receipt of quotations in presence of such participating quotationers or their authorised representative as may be choose to attend.

Specified printed proforma will be issued from this office free of cost.

- 1) Name of work** : Preparation of Topography Survey Plan using total station and G.P.S. system Associated with R.T.K. Survey at Raiganj Brick Field, Uttar Dinajpur, under Directorate of Brick Production, Housing Dept., Govt. of W.B.
Particulars of land are as follows:-

P.S.	Mouza with J.L.No.	Ref.case no. Khatian No.	Present Land (In Acre)
Raiganj	Chandor 154	ADI-LA 56/5 of 61-62 & ADI-LA 47/5 of 61-62 Khatian No.321	26.32
	Chandor Abdulghata 153	Khatian No. 132	0.35 16.50
Total			43.17

- 2) Last date of application for obtaining Permission for issue of Quotation paper :** 17.03.2015 up to 4.00 P.M.
3) Last date of issue Quotation paper : 19.03.2015 up to 4.00 P.M.
4) Last date & time for submission Of Quotation : 20.03.2015 up to 2.00 P.M.
5) Date & time of opening of Quotation : 20.03.2015 at 2.30 P.M.

Scope of Work

To conduct Topography Survey using Total Station and G.P.S. System associated with R.T.K.as directed by the Secretary, Housing Dept. having the following features within the scope of the work:

- # Roads, buildings and all other structures are to be indicated in the drawing.
- # Building lines, type of buildings are to be indicated clearly in the drawing.
- # Existing road pavement edges, shoulders, median, centre line of carriage, footpaths, side drains at regular interval.
- # Contour map to be provided & boundary line to be shown along with diameter.
- # Drawing to be submitted along with the soft copy.

- 1.The accepting authority reserves the right to reject any or all the Quotations without assigning any reasons thereof and he does not bind himself to accept either the lowest quotation or any of the quotations.
2. Payment for work may be made to the executing agency as per availability of fund. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911 (ii) so far as they relate to quantum and frequency of payment are to be treated as supersede .
- 3.The Quotationer, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the quotation and entering into a contract for the work as mentioned in the N.I.Q, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expense.
4. If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in later notification will supersede the former one in the following sequence:-

i) Form No. 2911(ii)

ii) NIT

5. Intending quotationers are required to submit photocopies of requisite credentials,, valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, Trade License from the respective authority.

Deduction of Tax shall be as per provision of section 40 of the W.B. VAT Act, 2003 with effect from 01.08.2006:

6.If the dates fall on holidays or on days of bandh or natural calamity, or any technical fault, the dates defer to next working days. All quotationers are requested to be present during opening of quotation positively. If considered necessary, instant bid may be conducted immediately after opening of quotation to lower down rates and in no case his/their absence will stand against holding the same.

7. A prospective quotationer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.

Deduction of Tax shall be as below as per provision of section 40 of the W.B. VAT Act, 2003 with effect from 01.08.2006:

8. The participating quotationer is required to quote his rate both in figures as well as in words inclusive of all charges If any,and no subsequent claim of any kind on any other account will not be entertained.

9. No conditional quotation will be accepted.

10.The successful quotationer will have to submit **Security Deposit @ 2%**(Two percent) for each work of their quoted Amount in favour of the” **Deputy Director,Central Division,Dte.of Brick Production**”in the form of pay order/ Demand Draft from any Nationalised Bank payable in Kolkata before the time of execution of formal agreement.

11.Labour welfare Cess @ 1% over bill amount and I.T.& S.T. will be deducted from the bill as per rules at the time of payment.

12.Work programme have to be submitted before execution of the work so that the authority can visit to monitor the execution of work at any time.

13.The successful quotationer will have to execute formal agreement in W.B. Form No.2911/2911(i)/2911(ii) purchasing from this office as mentioned in the formal work order.

Deputy Director
Central Division

Memo No.

Date:

Copy forwarded to:

1. The Secretary,Housing Department,N.S.Building Kolkata-700 001.
2. The Director,Dte.of Brick Production,Palta M.B.F.24-Pgs.(N).
3. The Deputy Director,Akra Division.Palta M.B.F. 24 Pgs.(N).
4. The Assistant Engineer,H.Q./Akra Sub Divn./Durgapore Sub-Divn.
5. The Works Manager Palta M.B.F. 24 Pgs.(N).
6. Divisional Accounts Officer Gr.-1
7. Estimating Section.
- 8 Notice Board of this office.

Deputy Director
Central Division